



## 2021 AOPO VIRTUAL ANNUAL MEETING EXHIBITOR CONTRACT

### CONTACT INFORMATION

Exhibiting Company: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Email: \_\_\_\_\_

**EXHIBIT SPACE:** The purchase of a virtual booth space includes one complimentary exhibitor representative registration. *Additional representatives may be registered at \$550 per person before May 15<sup>th</sup>, and \$650 per person after May 15<sup>th</sup>.*

BOOTH PRICE	\$ 150
CHECK #	
CREDIT CARD #	
CREDIT CARD EXP.	
CREDIT CARD AUTH. CODE	
CARDHOLDER NAME	
SIGNATURE & DATE	

The person signing this contract shall be deemed to have full authority to do so and agrees to abide by the terms and conditions on page 2 of this application. The contact below consents to receive future correspondence, including emails, sent by AOPO and its official contractors.

<b>PRIMARY CONTACT</b>	<b>SIGNATURE &amp; DATE</b>



## EXHIBITOR CONTRACT – TERMS & CONDITIONS

The Association of Organ Procurement Organizations (AOPO) is not liable for any loss sustained by the exhibitors or any third party's failure to access the virtual platform, or because of any breakdowns, software issues, or inaccurate transfer of information. Both parties agree that this agreement is the complete agreement between the parties and supersedes any prior understandings or agreements.

### Exhibitor Activities

AOPO has the right to prohibit, limit or discontinue the distribution of gifts, giveaways, or similar promotions if found to be in conflict with the association's mission and vision.

### Company Logo & Description

A 50-word description of your company's products and/or services and a high-resolution company logo in .PNG and .EPS format are to be emailed to Katie Hathaway, (meetings@aopo.org) no later than June 1, 2021. This information will be used on the virtual platform.

### Recordings

Exhibitors are permitted to attend the plenary and breakout sessions, however, recording of sessions or screenshots of presentations are strictly prohibited.

### Subletting Space

Sharing or subletting of virtual booth space is prohibited.

### Liabilities

The exhibitor hereby agrees to indemnify and hold forever harmless AOPO, its officers, agents, and employees against all costs, claims, demands, proceedings, liability, losses and expenses (including reasonable legal fees) whatsoever made against or incurred by AOPO as a result of, related to or arising in connection with (i) a breach of these terms by exhibitor, and/or (ii) any acts or defaults of exhibitor, exhibitor's employees or agents in connection with the event and/or (iii) any claim brought against AOPO that the content or any services

or software supplied by exhibitor infringe, violate, or trespass or constitute the unauthorized use or misappropriation of any intellectual property of any third party. Exhibitors will only promote products and services regularly sold by them. No products and/or services will be directly sold from within the conference platform. Failure to comply is cause for cancellation of space.

### Cancellation

No refunds will be granted for cancellations of booth space.

### Inability to Perform

If AOPO should be prevented from holding the virtual meeting by any cause beyond its control (such as acts of God, war, government regulations, disaster, strikes, civil disorder, epidemic, pandemic, material curtailment of transportation, elevation to Imminent Threat Alert as designated by the National Terrorism Advisory System (NTAS)), at any time in the seven days preceding the first date of the Event or any time during the Event, or other emergencies making it commercially impracticable, illegal, or impossible for the Group to hold the meeting, AOPO will refund to the Exhibitor fifty (50) percent the rental paid and AOPO shall have no further obligation or liability to the Exhibitor.

### Amendments

These Terms and Conditions have been formulated in the best interests of the Exhibitors as well as the AOPO Virtual Annual Meeting. All matters and questions not covered may be amended at any time by AOPO.

